

April 7, 2004 Minutes of the General Faculty Committee Meeting

Members In attendance: Bruce Wessels, Thomas Bauman, Caroline Bledsoe, Dennis Chong, Sudhakar Deshmukh, Abraham Haddad, Ilya Kutik, James Lindgren, Deborah Lucas, Martin Mueller, Eva Redei, Mario Ruggero

1. Approval of March minutes

The minutes from the March GFC meeting were approved, with one correction, by all GFC members present.

2. University Space Committee Presentation

Two representatives from the University Space Planning committee, Ron Braeutigam and Mary Ann Weston, gave a brief presentation introducing the principles of university wide space planning and the need to look at both building space needs as well as greenery when planning for the future. The main purpose for the visit from committee representatives was to discuss with GFC member what happens when this committee expires in June. A possible strategy for the space planning committee is to establish a standing committee, which would include faculty, staff students and administration as its members. The current committee would like input from the GFC regarding the “Principles and Commentary on Space Planning at Northwestern University” document handed out at the meeting. Committee representatives would also like for the GFC to structure the way in which faculty should be represented in a standing University Space Planning committee, with the specific request for a GFC representative to be a member of the committee.

After some discussion the GFC voted to support formation of a standing committee. Deborah Lucas will draft a support statement that will be forwarded to Prof. Dowding, ACUSP committee chair.

3. COIA Document Discussion

Bruce Wessels presented the main points of the COIA document “Principles, Proposed Rules, and Guidelines Concerning the Faculty Role in Campus Athletics Governance”. Specifically, COIA wants university faculties more actively involved in campus athletics governance. The

GFC Athletics subcommittee was in favor of the COIA document. A motion was made to accept the COIA document on governance. All GFC members present voted in favor of the motion. The positive vote will be forwarded to Prof. Bob Eno of Indiana University, COIA chair.

4. Election of GFC chair-elect

Professor Martin Mueller and Eva Redei were nominated by the committee on committees to stand for the position of GFC chair-elect. A paper ballot was held. Prof. Eva Redei is the GFC chair elect.

5. Agenda for Central Administration Committee meeting on May 1, 2004

Suggested items to be discussed at the next meeting with the administration include:

1. Election of the new GFC members
2. COIA implementation
3. Consensual Relations Document
4. University Space Planning Committee
5. Research compliance-hotline
6. Senate meeting agenda

6. New Items

a. Proposal to change the calendar of new student orientation

GFC members reviewed the University calendar change document submitted by Vice Provost Fisher. All GFC members voted to approve the document.

b. Senate Meeting Agenda for June 1, 2004 meeting

Proposed agenda items include:

1. GFC report on activities for the year
2. Discussion of continuing issues of the GFC
3. Athletics and COIA
4. Research Compliance
5. ACUSP strategic plan
6. University Strategic plan update
7. Report by central administration

c. Research Sub-committee

Research sub-committee Chair Eva Redei gave a brief update of the meeting with research administration. The main reason for meeting with research administration members was to present to them the mission and purpose of the GFC Research sub-committee's *hotline*. The Administration is in favor of the research sub-committee's hotline and will also support the process devised to collect and handle research related complaints. The process is as follows:

1. Complaint arises
2. Issue can be emailed to the new research sub-committee email address (researchissues@northwestern.edu), administered by Diana Snyder. She will take the complaint and will for confidentiality remove any personal information.
3. The complaint will be forwarded to the research sub-committee member in charge of that specific topic, who will then read it and determine validity and urgency. The reader will respond back to Diana Snyder with the appropriate NU body (IRB, etc.) best suited to address the issue. Diana will then forward the complaint on to that specific group.

In Conclusion:

- a. The next GFC meeting will be held on May 5, 2004 at 7:00 pm in Scott Hall room 201 (the Ripton Room)

Minutes Submitted by:

Diana Snyder